

Introduction

The school aims to foster a positive support system that ensures a safe, engaging, and disciplined environment necessary for effective learning and student well-being during school hours.

Scope

This policy applies to all students from Classes I to XII and covers the following scenarios:

- During school hours on campus.
- While using school buses or at bus stops.
- At school-sponsored events, field trips, and annual functions.
- During off-campus activities authorized and accompanied by school staff.

Purpose

The primary objective of this policy is to establish and communicate disciplinary guidelines to students, parents, staff, and the community. It outlines expected norms of behaviour and ensures compliance with school rules for maintaining a harmonious environment.

Summary of School Discipline Policy for Students

1. Parental Responsibility:

- Parents/Guardians must ensure that their children abide by the rules outlined in the school Diary.

- Regularly check the school diary for updates on behaviour and academic progress, sign it, and cooperate with the school on disciplinary matters.

2. **Punctuality:**

- Students must be punctual. Latecomers will not be permitted to enter the school premises.

3. **Attendance:**

- Regular attendance is mandatory. A minimum of **75% attendance** is required for promotion to the next class.
- Half-day leave is permitted only in case of sickness or with prior approval from the respective wing head.

4. **Uniform:**

- Students must be in proper school uniform during regular school hours, walk-ins, and extra support classes.
- Students in school uniform are not allowed to visit public places or drive vehicles.

5. **Daily Essentials:**

- Students must carry the school diary and notebooks as per the timetable every day.

6. **Prohibited Items and Activities:**

- Students are strictly forbidden from bringing water balloons, crackers, or similar materials to school.
- Ornaments, jewellery, and electronic gadgets (e.g., mobile phones, iPads, cameras) are not permitted. The school is not responsible for loss or theft of personal items like money or valuables.

7. **Examinations and Tests:**

- Students must appear for all tests and examinations. **No retests** will be conducted.
- Cheating or using unfair means during tests is strictly prohibited.

8. **Participation in School Activities:**

- Students on school teams must attend all practice sessions, whether during or beyond school hours.

9. **Behavioural Expectations:**

- Students must demonstrate proper behaviour when interacting with teachers, administrative staff, support staff, and peons.
- All students will sign the **Anti-Bullying Pledge** and strictly adhere to its principles.

Prohibited Conduct

Students are strictly prohibited from engaging in the following:

1. **Damage to Property:**

- Disfiguring or damaging school property.

2. **Substance Abuse:**

- Smoking, gambling, or using drugs/intoxicants (except on medical prescription).

3. **Violence:**

- Any form of violence or aggression.

4. **Discrimination:**

- Acts of casteism, communalism, or racism.

5. **Inappropriate Conduct:**

- Use of inappropriate language or gestures.
- Malpractices such as copying or cheating during exams.

Consequences of Violations

Violation of the discipline policy may result in:

- **First Level:** Verbal or written warnings.
- **Second Level:** Parent-teacher meetings.
- **Third Level:** Assigning reformation tasks.
- **Final Level:** Suspension or expulsion from school.

The school is committed to ensuring a respectful, inclusive, and disciplined atmosphere where students can thrive academically and socially.